

## **Responsibilities**

The position of Sport Development Manager is responsible for the management and delivery of GoGo Healthy Kids sports and activity programs. The Development Manager will also assist in the development of new and existing program. The position has a focus towards increasing both the quality and quantity of programs delivered in schools, childcare centres and sports clubs. The Development manager will be assisting in the promotion of holiday camps, birthday parties and out of school activities. The development manager will be leading an expansion into the target area of the European Athletic Skill model & Soccer.

## **Main Duties**

Program Delivery:

- Plan, organise and administer the before and after school programs
- Plan, organise and administer the junior GoGo program;
- Plan, organise and administer in school sports programs;
- Plan, organise and administer holiday camp sports programs;
- Plan, organise and administer sports parties

Program Development

- Review and develop existing sports programs

Soccer Development

- Identify and deliver European Athletic Skill Model programs in new schools and areas
- Develop a Soccer program and review periodically

## **Other Information**

General duties:

- Contribute to the promotion and reputation of GoGo sports;
- Contribute to the GoGo Sports strategic plans and development
- Manage Development budgets for and on behalf of GoGo Sports
- Any other duties as required by the General Manager/Sport Manager/Development Manager.

## **Qualifications**

- Must have a relevant degree in physical education
- Must have 1 or more Level 2 coaching qualification in Soccer

## **Essential Skills**

- Must have strong negotiating skills with school, partners and parents.
- Excellent organisational, planning and project management skills.
- Be able to travel when necessary.
- Strong time management, leadership and organizational skills.
- Must have strong verbal and written communications skills.
- Manage expenses to be within budget.
- Must have strong computer and IT skills

## **Employment Experience**

- Must have a minimum of 5 year's experience in sports management/education or a related field.

### **Registration / Licensing**

- Coaching Certificate for Soccer
- Current Working with children check and First Aid.
- Drivers License

TRN : EGOAEJ7R73